



Association of ex-Service Drop-In Centres (ASDIC)

Associate Membership Agreement

Appendix 2 to the ASDIC Framework document

1. The Association of ex-Service Drop-In Centres (ASDIC) is an Action Group within the Welfare, Health and Wellbeing Arena of the Confederation of Service Charities (Cobseo). It comprises a group of like-minded organisations which provide Drop-In centres to help veterans and their families, referred to as Service Users (SUs), throughout the UK. Organisations which offer their services to support Drop-Ins, known as Delivery Partners (DPs), are invited to join ASDIC as Associate members. In signing this agreement they confirm that in delivering supporting services to ASDIC Drop-Ins they subscribe to the ethos, principles and culture which are expected of all members of ASDIC as described in the Framework document.
2. The ASDIC network links member Drop-Ins together for their mutual benefit and makes them more accessible to SUs. Like the Drop-Ins, each DP will have its own way of doing business and joining ASDIC does not mean that mature arrangements or well proven practice need to change, especially when they accord with local resources and conditions. However, Associates will be expected to conform to the spirit of this agreement and make sure their activities remain in the best interests of SUs. The aim is to build on existing frameworks and help DPs to improve the support they give to Drop-Ins in a coherent way, thereby reflecting the principles of the ASDIC brand. Associates have their own Directory on the website, and a corresponding entry describing what they offer. This raises their profile generally, helps Drop-Ins to find the assistance they need and helps all service providers to collaborate. To this end, all Associates are encouraged to use the special ASDIC Associate logo (above) on promotional material, to show that they are part of the ASDIC family.
3. ASDIC welcomes new Associates and looks forward to their contribution to the association, expanding the help and support we are able to offer collectively to people who served in the Armed Forces and the merchant marine, and their families. It is the responsibility of Associates to ensure ASDIC is informed when contact details change. (See website information table overleaf)
4. In signing this document, the representative enters the agreement on behalf of all those in their organisation and agrees for their contact details to be shared with other members and used for ASDIC activities. They undertake to abide by the ASDIC Framework document, keep in close touch with the ASDIC General Secretary and update their details for the website as things develop.
5. Please sign the agreement below and give full details of your organisation and the support you offer in the information table on the back of this form for the ASDIC website. Then send your completed application as a Word doc (not PDF) to Susie Horton at admin@asdic.org.uk.

Welcome to ASDIC!

	Delivery Partner	ASDIC
Signature		
Position		
Organisation		ASDIC
Date		

Information for the ASDIC Website

Please send us your logo (Digital image of at least 300dpi) and complete the following details so that we can populate your entry on the [ASDIC Associate Directory](#) web page:

(* Means this is essential)

Name of organisation*	
Organisation <i>Description of your organisation</i>	
Status* <i>(Charity, CIC, Council, Training Centre, local club etc)</i>	
Address*	
Charity Number (if applicable)	
Company Number (if applicable)	
Cobseo Member*	Yes/No 
Contact <i>Details of the person you want Drop-Ins, Service Users and others to get in touch with</i>	
Name*	
Position/role*	
Address*	<i>(if different from Organisation)</i>
Telephone Number	
Email*	
<i>(General contact details)</i>	
Telephone Number*	
Email	
Website	
Other media	
(Services offered)* <i>What your organisation offers, how you support Drop-Ins etc (max 150 words)</i>	
Support to Drop-Ins* <i>List the Drop-Ins you support as described in the ASDIC website Members Directory, by name and location in brackets. eg Veteran Volunteers (Dartford)</i>	

On receipt of this information, we will populate the ASDIC Associate Directory on the website and send you the ASDIC Associate logo for you to use in your marketing and promotional material as appropriate.